

**ARTRONIQ BERHAD**  
**(formerly known as Plastrade Technology Berhad)**

**BOARD'S PROCEDURES FOR APPOINTMENT OF DIRECTORS**



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Company No: 200201023414/591077-X

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**ABBREVIATIONS**

AC	-	Audit Committee
ARTRONIQ / the Company	-	Artroniq Berhad
ARTRONIQ Group	-	ARTRONIQ and its subsidiary companies
AMLR	-	ACE Market Listing Requirements
BOD or the Board	-	Board of Directors
Bursa Securities	-	Bursa Malaysia Securities Berhad
ED	-	Executive Director
HRD	-	Human Resource Department
HOD	-	Head of Department
ACP / AC Policy	-	Anti-Corruption Policy
ACSOP	-	Anti-Corruption Standard Operating Procedures
PIC	-	Person-In-Charge
MACC	-	Malaysian Anti-Corruption Commission
MCCG	-	Malaysia Code on Corporate Governance
NC	-	Nomination Committee
RC	-	Remuneration Committee

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**1. Introduction**

The Board is committed to upholding high standards of governance in respect of new appointments to the Board to ensure that the Board is made up of directors who have the necessary skills, competencies, commitment and experience to complement the efficiency and effectiveness of the Board as a whole.

**2. Responsibility and Structure**

2.1 The NC is entrusted with the responsibility to review and assess potential candidates proposed for directorship with the Group after taking into consideration the current Board composition and needs of the Group and Company.

2.2 NC is responsible for reviewing the effectiveness of the Board as a whole, the Board Committees, the contribution of individual Directors and the Independence of the Independent Directors. Where appropriate, the NC will make recommendations to the Board on the need to increase the Board size, its composition, the necessary skills, calibre and experience of candidates required for appointment.

**3. Sources of Potential Candidates**

3.1 NC can source potential candidates from the following sources:

- existing directors (subsidiary companies) and senior management personnel within the Group;
- candidates recommended by existing directors or major shareholders;
- candidates recommended by professional bodies or organisations;
- candidates from existing business associates or network;
- professional human resources firm.

3.2 Upon identifying the potential candidates, the NC can proceed to the following:

- Request for the curriculum vitae;
- Assess and evaluate the suitability of the candidate;
- Undertake initial interview to determine the relevance of the candidate's experience and skills;
- Upon shortlisting the appropriate candidate, the NC will make arrangement for the Board to undertake the next interview;

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4. **Recruitment Process**

Upon the decision to recruit is made by the Board, the following procedures shall be undertaken:

- a) The NC shall identify suitable candidates from the above-mentioned sources after taking into consideration the required skills, competencies and experience and such other requirements as may be determined by the Board or the NC.
- b) Upon identifying the relevant candidates, the Chairman of the NC and the Executive Directors will assess/reassess the suitability of the candidates and then will interview the candidate.
- c) Upon the satisfactory clearance of the identified candidate by the NC, the candidate will then be recommended to the Board for interview.
- d) At the interview by the Board, the identified candidate will be assessed by the full Board so as to enable the full Board to form an opinion and assessment on the identified candidate recommended by the NC.
- e) Additional meetings with the candidate may be arranged if the Board require so.
- f) Upon the completion of the relevant interviews and meetings, the Board as a whole would be required to make a decision on the candidate. The decision to accept or reject a candidate rests with the Board as a whole.

**- END OF POLICY -**